
CITY OF GALLATIN COUNCIL MEETING

December 3, 2013

6:00 pm

Dr. J. Deotha Malone
Council Chambers

- Call to Order – Mayor Jo Ann Graves
- Invocation
- Pledge of Allegiance – Councilman Hayes
- Roll Call: Vice Mayor Alexander – Brackenbury – Camp – Hayes – Kemp – Mayberry – Overton
- Approval of Minutes: November 19, 2013
- Public Recognition on Agenda Related Items
- Mayor's Comments

AGENDA

1. **Second Reading Ordinance No. 01310-53** appropriating funds from recycling revenue in the amount of \$59,928.00 by the Environmental Services Recycling Program (**Councilman Hayes**)
2. **Second Reading Ordinance No. 01310-54** appropriating \$9,135 from revenue received by Sign Shop sale of materials (**Vice Mayor Alexander**)
3. **Second Reading Ordinance No. 01311-56** appropriating \$5,000 for current City Hall Time and Attendance Program (**Councilwoman Kemp**)
4. **Second Reading Ordinance No. 01311-57** appropriating \$190,000 for the 2014 cost of living adjustment to all departments (**Vice Mayor Alexander**)
5. **Second Reading Ordinance No. 01311-58** appropriating \$313,000 for the 2014 health insurance renewal increase to all departments (**Councilman Overton**)
6. **Second Reading Ordinance No. 01311-60** appropriating funds for 2012/2013 carry-over capital projects (**Vice Mayor Alexander**)
7. **Second Reading Ordinance No. 01311-62** appropriating funds for screening and landscaping improvements in Stratford park subdivision (**Councilman Camp**)
8. **Second Reading Ordinance No. 01311-64** appropriating funds to the Leisure Services Department for salary, benefits and expenses of the newly created Marketing and Events Coordinator Position (**Councilwoman Brackenbury**)
9. **Second Reading Ordinance No. 01311-65** appropriating funds for construction of drainage improvements for Liberty Branch Watershed at Long Hollow Pike (**Councilman Hayes**)
10. **Second Reading Ordinance No. 01311-67** to vacate right-of-way on Carellton Drive and Arlington Park located in the Carellton Subdivision (**Councilman Hayes**)

- Other Business
- Public Recognition on Non-Agenda-Related Items
- Adjourn

City of Gallatin City Council Meeting

November 19, 2013

The Gallatin City Council met in regular session on Tuesday, November 19, 2013, in the Dr. J. Deotha Malone Council Chambers Gallatin City Hall. Mayor Jo Ann Graves called the meeting to order at 6:00 P.M. Vice Mayor John D. Alexander led the opening prayer and Councilman Craig Hayes led the Pledge of Allegiance.

City Recorder Connie Kittrell called the roll and the following were present:

Vice Mayor John D. Alexander
Councilman Steve Camp
Councilman Craig Hayes
Councilwoman Anne Kemp
Councilman Ed Mayberry
Councilman Jimmy Overton
Councilwoman Julie Brackenbury

Others Present

Billy Crook, Fire Chief
Ronnie Stiles, Public Works Director
David Gregory, Public Utilities Director
Amy Summers, Interim Personnel Official
Don Bandy, Police Chief
Connie Kittrell, City Recorder
Gallatin Newspaper, Reporter
Bill McCord, City Planner
Addam McCormick, Interim Building Off.

Joe Thompson, City Attorney
David Brown, Leisure Services Dir.
Rachel Nichols, Finance/IT Dir.
Nick Tuttle, City Engineer
News Examiner, Reporter
Rosemary Bates, Special Projects Dir.
Ann Whiteside, Mayor's Office
James Fenton, EDA

Approval of Minutes

Mayor Graves presented the minutes of the November 5, 2013 Council Meeting for approval. Councilman Overton made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

Public Recognition on Agenda Related Items

Mayor Graves opened public recognition on agenda related items.

EDA Director James Fenton referenced item #17., the resolution on tonight's agenda. Mr. Fenton introduced Mr. Bill Kent with PK Tennessee.

Mr. Kent informed Council that with their support, PK Tennessee will reopen in Gallatin. Mr. Kent gave a history of the business, the offering of jobs, good workforce and the goal to grow it.

With no one else wishing to speak, Mayor closed public recognition.

Mayor's Comments

Mayor commented on the following:

- City Hall will be closed next Thursday and Friday in observance of Thanksgiving.
- Tuba Christmas is December 3rd at 6:30 PM at the First United Methodist Church and the Tennessee Tech Tuba Ensemble will be performing again this year.
- December 6th beginning at 5:00, children's choirs will be performing and the Christmas Tree Lighting on the Square will follow. Santa's House will open and a free Christmas movie will be playing at the Palace Theater.
- "Wreath's Across America" will be Saturday, December 14th at 10:00 AM at the Gallatin City Cemetery. Each wreath costs \$15 and donations are being accepted.
- Gallatin Chamber of Commerce Christmas Parade will also be Saturday, December 14th at 12:00 Noon with the theme "Candy Land".
- Friday, November 22nd, Gallatin High School will be playing in a play-off game and fans are invited to line the streets from the First Presbyterian Church to the First Baptist Church at 4:30 to cheer on/support the players as they travel to the stadium. Also, after we win this week, there will be a pep rally on the Downtown Square, Thanksgiving night.

Agenda

1. Ordinance #O1309-44 – Second Reading

Councilman Overton presented this ordinance appropriating \$15,000.00 in funds from revenue received by the Gallatin Police Department in the form of a state and federal grant.

Councilman Overton made motion to approve; Vice Mayor Alexander seconded. Motion carried with 7 ayes and 0 nays.

2. Ordinance #O1310-52 – Second Reading

Councilman Camp presented this ordinance appropriating \$5,000.00 in funds from revenue received by the Gallatin Police Department in the form of a state and federal grant.

Councilman Camp made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

3. Ordinance #O1310-55 – Second Reading

Councilman Mayberry presented this ordinance appropriating \$19,829.62 from revenue received for insurance recoveries.

Councilman Mayberry made motion to approve; Councilman Camp seconded. Motion carried with 7 ayes and 0 nays.

4. Ordinance #O1310-53 First Reading

Councilman Hayes presented this ordinance appropriating funds from recycling revenue in the amount of \$59,928.00 by the Environmental Services Recycling Program.

Councilman Hayes made motion to approve; Councilwoman Kemp seconded. Motion carried with 7 ayes and 0 nays.

5. Ordinance #O1310-54 – First Reading

Vice Mayor Alexander presented this ordinance appropriating \$9,135.00 from revenue received by Sign Shop sale of materials.

Vice Mayor Alexander made motion to approve; Councilwoman Brackenbury seconded. Motion carried with 7 ayes and 0 nays.

6. Ordinance #O1311-56 – First Reading

Councilwoman Kemp presented this ordinance appropriating \$5,000.00 for current City Hall Time/ Attendance Program.

Councilwoman Kemp made motion to approve; Vice Mayor Alexander seconded. Motion carried with 7 ayes and 0 nays.

7. Ordinance #O1311-57 – First Reading

Vice Mayor Alexander presented this ordinance appropriating \$190,000.00 for the 2014 cost of living adjustment to all departments.

Vice Mayor Alexander made motion to approve; Councilman Hayes seconded. Motion carried with 7 ayes and 0 nays.

8. Ordinance #O1311-58 – First Reading

Councilman Overton presented this ordinance appropriating \$313,000.00 for the 2014 Health Insurance Renewal increase to all departments.

Councilman Overton made motion to approve; Vice Mayor Alexander seconded. Motion carried with 7 ayes and 0 nays.

9. Ordinance #O1311-60 – First Reading

Vice Mayor Alexander presented this ordinance appropriating funds for 2012/2013 carry-over capital projects.

Vice Mayor Alexander made motion to approve; Councilman Mayberry seconded. Motion carried with 7 ayes and 0 nays.

10. Ordinance #O1311-62 – First Reading

Councilman Camp presented this ordinance appropriating funds for screening and landscaping improvements in Stratford Park Subdivision.

Councilman Camp made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

11. Ordinance #O1311-64 – First Reading

Councilwoman Brackenbury presented this ordinance appropriating funds to the Leisure Services Department for salary, benefits and expenses of the newly created Marketing and Events Coordinator Position.

Councilwoman Brackenbury made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

12. Ordinance #O1311-65 – First Reading

Councilman Hayes presented this ordinance appropriating funds for construction of drainage improvements for Liberty Branch Watershed at Long Hollow Pike.

Councilman Hayes made motion to approve; Councilman Camp seconded. Motion carried with 7 ayes and 0 nays.

13. Ordinance #O1311-67 – First Reading

Councilman Hayes presented this ordinance to vacate right-of-way on Carellton Drive and Arlington Park located in the Carellton Subdivision.

Councilman Hayes made motion to approve; Vice Mayor Alexander seconded. Motion carried with 7 ayes and 0 nays.

14. Resolution #R1308-37

Councilman Camp presented this resolution appointing Debbie Johnson Director of Human Resources and establishing initial salary.

Councilman Camp made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

15. Resolution #R1310-49

Councilman Camp presented this resolution approving new job description for Human Resources Coordinator.

Councilman Camp made motion to approve; Councilwoman Kemp seconded.

There was discussion on this resolution.

Mayor called for the vote. Motion carried with 6 ayes and Vice Mayor Alexander voting nay.

16. Resolution #R1311-51

Councilwoman Kemp presented this resolution reappointing James Robert Ramsey to Gallatin Regional Board of Zoning Appeals.

Councilwoman Kemp made motion to approve; Vice Mayor Alexander seconded. Motion carried with 7 ayes and 0 nays.

17. Resolution #R1311-52

EDA Director James Fenton presented this resolution of intent with respect to payment in lieu of tax incentive for PK U.S.A. Inc.

Councilman Hayes made motion to approve; Councilman Camp seconded. Motion carried with 7 ayes and 0 nays.

Other Business

Mayor called for other business.

- Police Chief Don Bandy requested permission to close the Downtown Square on Thursday, November 28th for a Pep Rally for Gallatin High School Football Team.

Vice Mayor Alexander made motion to approve; Councilman Overton seconded. Motion carried with 7 ayes and 0 nays.

- City Engineer Nick Tuttle gave an update on the Sidewalk Committee's recommendations. Mr. Tuttle spoke about the "Safe Routes to School" grants and Union Elementary STEM School.

Discussion continued.

- City Attorney Joe Thompson spoke about the two additional phases in Foxland that the bonds are held by Flat River Bonding Company. He added that the full amount owed to the city is \$128,000 and Flat River Bonding has offered to settle for \$120,000.

Vice Mayor Alexander made motion to approve; Councilwoman Brackenbury seconded.

Discussion continued.

Mayor called for the vote. Motion carried with 7 ayes and 0 nays.

- Councilman Mayberry requested Rachel Nichols provide Council with a weekly/biweekly report of the net revenue from grants coming in and going out; the net figure in the savings account.
- Councilwoman Julie Brackenbury announced the Palace Theater 100th Anniversary Celebration this Saturday, November 23rd.

Public Recognition on Non-Agenda Related Items

- Joe Debord of 1007 Hart Street presented Ann Whiteside and Amy Summers flower/plant baskets in appreciation for what they do for the city. He also presented Mayor Graves a broom made by the blind and a light bulb to Ronnie Stiles.

Adjourn

With no other business to discuss, the meeting was adjourned.

Mayor Jo Ann Graves

City Recorder Connie Kittrell

ORDINANCE NO. 01310-53

ORDINANCE APPROPRIATING FUNDS FROM RECYCLING REVENUE IN THE
AMOUNT OF \$59,928.00 BY THE ENVIRONMENTAL SERVICES RECYCLING
PROGRAM

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of
\$59,928.00 is hereby appropriated from revenue received for Environmental Services
recycling program, account #125-36000, to account # 125-43230-489, Recycling
Programs, and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this Ordinance shall take effect from and after its final passage, the public welfare
requiring such.

PASSED FIRST READING: November 19, 2013.

PASSED SECOND READING:.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

CITY OF GALLATIN
THE COUNCIL COMMITTEE
AGENDA SUMMARY
11/12/2013

AGENDA # _____

DEPARTMENT: Public Works

SUBJECT: Ordinance appropriating funds in the amount of \$59,928.00
received from recycling revenue

SUMMARY: The Environmental Services Division needs to rollover funds from
last years budget to provide services for recycling

RECOMMENDATION:

ATTACHMENT:

____ Resolution

____ Correspondence

____ Bid Tabulation

x Ordinance

____ Contract

____ Other

Approved ✓
Rejected _____
Deferred _____

Notes:

ORDINANCE NO. 01310-54

ORDINANCE APPROPRIATING \$9,135 FROM REVENUE RECEIVED BY SIGN
SHOP SALE OF MATERIALS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of
\$9,135.00 is hereby appropriated from revenue received from Sale of Materials – Signs,
account #110-36500, to account #110-43120-342, Sign Parts and Supplies, and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this Ordinance shall take effect from and after its final passage, the public welfare
requiring such.

PASSED FIRST READING: November 19, 2013.

PASSED SECOND READING:.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

CITY OF GALLATIN
THE COUNCIL COMMITTEE
AGENDA SUMMARY
11/12 /2013

AGENDA # _____

DEPARTMENT: Public Works

SUBJECT: Ordinance appropriating funds in the amount of \$9135.00 from sale of sign materials from subdivision developments

SUMMARY: Street Department Sign Shop division would like to appropriate funds received to reimburse the City for supplies provided for subdivisions

RECOMMENDATION:

ATTACHMENT:

_____ Resolution

_____ Correspondence

_____ Bid Tabulation

 x Ordinance

_____ Contract

_____ Other

Approved ✓
Rejected _____
Deferred _____

Notes:

ORDINANCE NO. 01311-56

ORDINANCE APPROPRIATING \$5,000 FOR
CURRENT CITY HALL TIME & ATTENDANCE PROGRAM

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$5,000 is hereby appropriated from the General fund reserve to 11041500-255, Finance Data Processing Support, for annual expenses associated with the current city hall time & attendance program,

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: Nov. 19, 2013

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

11/12/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance appropriating funds for existing time and attendance program

SUMMARY:

City Hall currently has a time and attendance program with annual expenses. I had intended to replace it with the city-wide time and attendance program in this year's budget, therefore I did not request funds for the existing program. Once again, funding for the city-wide time and attendance program was eliminated on final reading. Therefore I need additional fund to cover the expenses already incurred thus far and to continue the program through the end of the fiscal year.

RECOMMENDATION:

Approval

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☐ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. 01311-57

ORDINANCE APPROPRIATING \$190,000 FOR THE 2014 COST OF LIVING
ADJUSTMENT FROM THE MAYOR'S BUDGET TO ALL DEPARTMENTS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum
of \$190,000 is hereby transferred from the Mayor's budget to all departments to properly
allocate the 2014 1% COLA as per the attached;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this Ordinance shall take effect from and after its final passage, the public welfare
requiring such.

PASSED FIRST READING: *Nov. 19, 2013*

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

TO:

ORG	OBJ	DESCRIPTION	1% COLA
11041310	111	SALARIES CLASSIFIED EMP	1,008
11041310	141	FICA (EMPLOYER'S SHARE)	115
11041310	143	RETIREMENT - CURRENT	92
11041310	145	GROUP LIFE INSURANCE	3
11041310	149	DISABILITY INS LONG/SHORT	5
11041500	111	SALARIES CLASSIFIED EMP	2,746
11041500	141	FICA (EMPLOYER'S SHARE)	204
11041500	143	RETIREMENT - CURRENT	249
11041500	145	GROUP LIFE INSURANCE	7
11041500	149	DISABILITY INS LONG/SHORT	11
11041510	111	SALARIES CLASSIFIED EMP	2,247
11041510	123	REGULAR OVERTIME WAGES	31
11041510	141	FICA (EMPLOYER'S SHARE)	175
11041510	143	RETIREMENT - CURRENT	208
11041510	145	GROUP LIFE INSURANCE	6
11041510	149	DISABILITY INS LONG/SHORT	10
11041620	111	SALARIES CLASSIFIED EMP	2,137
11041620	141	FICA (EMPLOYER'S SHARE)	151
11041620	143	RETIREMENT - CURRENT	192
11041620	145	GROUP LIFE INSURANCE	6
11041620	149	DISABILITY INS LONG/SHORT	7
11041640	111	SALARIES CLASSIFIED EMP	1,336
11041640	123	REGULAR OVERTIME WAGES	51
11041640	141	FICA (EMPLOYER'S SHARE)	107
11041640	143	RETIREMENT - CURRENT	127
11041640	145	GROUP LIFE INSURANCE	4
11041640	149	DISABILITY INS LONG/SHORT	6
11041650	111	SALARIES CLASSIFIED EMP	1,074
11041650	141	FICA (EMPLOYER'S SHARE)	86
11041650	143	RETIREMENT - CURRENT	61
11041650	145	GROUP LIFE INSURANCE	2
11041650	149	DISABILITY INS LONG/SHORT	5
11041670	111	SALARIES CLASSIFIED EMP	3,247
11041670	123	REGULAR OVERTIME WAGES	21
11041670	141	FICA (EMPLOYER'S SHARE)	241
11041670	143	RETIREMENT - CURRENT	262
11041670	145	GROUP LIFE INSURANCE	9
11041670	149	DISABILITY INS LONG/SHORT	14
11041700	111	SALARIES CLASSIFIED EMP	7,045
11041700	123	REGULAR OVERTIME WAGES	11
11041700	141	FICA (EMPLOYER'S SHARE)	524
11041700	143	RETIREMENT - CURRENT	592
11041700	145	GROUP LIFE INSURANCE	16
11041700	149	DISABILITY INS LONG/SHORT	31
11041800	111	SALARIES CLASSIFIED EMP	1,870
11041800	123	REGULAR OVERTIME WAGES	41
11041800	141	FICA (EMPLOYER'S SHARE)	140
11041800	143	RETIREMENT - CURRENT	161
11041800	145	GROUP LIFE INSURANCE	5
11041800	149	DISABILITY INS LONG/SHORT	8
11042110	111	SALARIES CLASSIFIED EMP	40,822

11042110	123	REGULAR OVERTIME WAGES	701
11042110	141	FICA (EMPLOYER'S SHARE)	3,108
11042110	143	RETIREMENT - CURRENT	3,619
11042110	145	GROUP LIFE INSURANCE	107
11042110	149	DISABILITY INS LONG/SHORT	174
11042220	111	SALARIES CLASSIFIED EMP	31,040
11042220	123	REGULAR OVERTIME WAGES	2,001
11042220	141	FICA (EMPLOYER'S SHARE)	2,442
11042220	143	RETIREMENT - CURRENT	2,968
11042220	145	GROUP LIFE INSURANCE	83
11042220	149	DISABILITY INS LONG/SHORT	122
11042300	111	SALARIES CLASSIFIED EMP	736
11042300	123	REGULAR OVERTIME WAGES	54
11042300	141	FICA (EMPLOYER'S SHARE)	62
11042300	143	RETIREMENT - CURRENT	72
11042300	145	GROUP LIFE INSURANCE	2
11042300	149	DISABILITY INS LONG/SHORT	3
11043000	111	SALARIES CLASSIFIED EMP	1,223
11043000	141	FICA (EMPLOYER'S SHARE)	90
11043000	143	RETIREMENT - CURRENT	112
11043000	145	GROUP LIFE INSURANCE	3
11043000	149	DISABILITY INS LONG/SHORT	5
11043120	111	SALARIES CLASSIFIED EMP	6,514
11043120	123	REGULAR OVERTIME WAGES	101
11043120	141	FICA (EMPLOYER'S SHARE)	519
11043120	143	RETIREMENT - CURRENT	633
11043120	145	GROUP LIFE INSURANCE	17
11043120	149	DISABILITY INS LONG/SHORT	30
11043170	111	SALARIES CLASSIFIED EMP	2,057
11043170	123	REGULAR OVERTIME WAGES	21
11043170	141	FICA (EMPLOYER'S SHARE)	156
11043170	143	RETIREMENT - CURRENT	170
11043170	145	GROUP LIFE INSURANCE	6
11043170	149	DISABILITY INS LONG/SHORT	9
11044410	111	SALARIES CLASSIFIED EMP	2,619
11044410	141	FICA (EMPLOYER'S SHARE)	274
11044410	143	RETIREMENT - CURRENT	294
11044410	145	GROUP LIFE INSURANCE	6
11044410	149	DISABILITY INS LONG/SHORT	11
11044420	111	SALARIES CLASSIFIED EMP	1,844
11044420	141	FICA (EMPLOYER'S SHARE)	330
11044420	143	RETIREMENT - CURRENT	259
11044420	145	GROUP LIFE INSURANCE	5
11044420	149	DISABILITY INS LONG/SHORT	9
11044450	111	SALARIES CLASSIFIED EMP	2,978
11044450	123	REGULAR OVERTIME WAGES	41
11044450	141	FICA (EMPLOYER'S SHARE)	290
11044450	143	RETIREMENT - CURRENT	330
11044450	145	GROUP LIFE INSURANCE	8
11044450	149	DISABILITY INS LONG/SHORT	13
11044720	111	SALARIES CLASSIFIED EMP	5,574
11044720	141	FICA (EMPLOYER'S SHARE)	523

11044720	143	RETIREMENT - CURRENT	554
11044720	145	GROUP LIFE INSURANCE	15
11044720	149	DISABILITY INS LONG/SHORT	25
11047100	111	SALARIES CLASSIFIED EMP	1,260
11047100	141	FICA (EMPLOYER'S SHARE)	109
11047100	143	RETIREMENT - CURRENT	114
11047100	145	GROUP LIFE INSURANCE	3
11047100	149	DISABILITY INS LONG/SHORT	5
12543230	111	SALARIES CLASSIFIED EMP	5,266
12543230	123	REGULAR OVERTIME WAGES	66
12543230	141	FICA (EMPLOYER'S SHARE)	411
12543230	143	RETIREMENT - CURRENT	485
12543230	145	GROUP LIFE INSURANCE	15
12543230	149	DISABILITY INS LONG/SHORT	24
41352113	111	SALARIES CLASSIFIED EMP	4,648
41352113	123	REGULAR OVERTIME WAGES	251
41352113	141	FICA (EMPLOYER'S SHARE)	359
41352113	143	RETIREMENT - CURRENT	405
41352113	145	GROUP LIFE INSURANCE	13
41352113	149	DISABILITY INS LONG/SHORT	21
41352114	111	SALARIES CLASSIFIED EMP	5,330
41352114	123	REGULAR OVERTIME WAGES	501
41352114	141	FICA (EMPLOYER'S SHARE)	430
41352114	143	RETIREMENT - CURRENT	529
41352114	145	GROUP LIFE INSURANCE	14
41352114	149	DISABILITY INS LONG/SHORT	25
41352116	111	SALARIES CLASSIFIED EMP	2,747
41352116	123	REGULAR OVERTIME WAGES	41
41352116	141	FICA (EMPLOYER'S SHARE)	210
41352116	143	RETIREMENT - CURRENT	226
41352116	145	GROUP LIFE INSURANCE	8
41352116	149	DISABILITY INS LONG/SHORT	12
41352117	111	SALARIES CLASSIFIED EMP	1,879
41352117	123	REGULAR OVERTIME WAGES	3
41352117	141	FICA (EMPLOYER'S SHARE)	142
41352117	143	RETIREMENT - CURRENT	172
41352117	145	GROUP LIFE INSURANCE	5
41352117	149	DISABILITY INS LONG/SHORT	7
41352211	111	SALARIES CLASSIFIED EMP	3,466
41352211	123	REGULAR OVERTIME WAGES	201
41352211	141	FICA (EMPLOYER'S SHARE)	260
41352211	143	RETIREMENT - CURRENT	331
41352211	145	GROUP LIFE INSURANCE	9
41352211	149	DISABILITY INS LONG/SHORT	14
41352212	111	SALARIES CLASSIFIED EMP	1,955
41352212	123	REGULAR OVERTIME WAGES	101
41352212	141	FICA (EMPLOYER'S SHARE)	152
41352212	143	RETIREMENT - CURRENT	187
41352212	145	GROUP LIFE INSURANCE	6
41352212	149	DISABILITY INS LONG/SHORT	9
41352213	111	SALARIES CLASSIFIED EMP	3,226
41352213	123	REGULAR OVERTIME WAGES	151

41352213	141	FICA (EMPLOYER'S SHARE)	242
41352213	143	RETIREMENT - CURRENT	285
41352213	145	GROUP LIFE INSURANCE	9
41352213	149	DISABILITY INS LONG/SHORT	15
41352217	111	SALARIES CLASSIFIED EMP	876
41352217	123	REGULAR OVERTIME WAGES	41
41352217	141	FICA (EMPLOYER'S SHARE)	71
41352217	143	RETIREMENT - CURRENT	84
41352217	145	GROUP LIFE INSURANCE	2
41352217	149	DISABILITY INS LONG/SHORT	4
41352219	111	SALARIES CLASSIFIED EMP	497
41352219	123	REGULAR OVERTIME WAGES	41
41352219	141	FICA (EMPLOYER'S SHARE)	42
41352219	143	RETIREMENT - CURRENT	50
41352219	145	GROUP LIFE INSURANCE	1
41352219	149	DISABILITY INS LONG/SHORT	2
41552414	111	SALARIES CLASSIFIED EMP	4,679
41552414	123	REGULAR OVERTIME WAGES	251
41552414	141	FICA (EMPLOYER'S SHARE)	372
41552414	143	RETIREMENT - CURRENT	444
41552414	145	GROUP LIFE INSURANCE	12
41552414	149	DISABILITY INS LONG/SHORT	22
41552416	111	SALARIES CLASSIFIED EMP	1,984
41552416	123	REGULAR OVERTIME WAGES	11
41552416	141	FICA (EMPLOYER'S SHARE)	151
41552416	143	RETIREMENT - CURRENT	166
41552416	145	GROUP LIFE INSURANCE	6
41552416	149	DISABILITY INS LONG/SHORT	9
41552417	111	SALARIES CLASSIFIED EMP	1,135
41552417	123	REGULAR OVERTIME WAGES	3
41552417	141	FICA (EMPLOYER'S SHARE)	86
41552417	143	RETIREMENT - CURRENT	103
41552417	145	GROUP LIFE INSURANCE	3
41552417	149	DISABILITY INS LONG/SHORT	5
11041310	122	1% COLA	190,000

FROM:

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

11/12/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance to transfer COLA funds to proper accounts

SUMMARY:

The expenses for the 2014 1% COLA were budgeted in a single line due to the uncertainty of the amount and the uncertainty of budget in general. This ordinance moves the funds from the single account to multiple accounts within the budget to properly reflect increase to salary and benefit lines.

RECOMMENDATION:

Approval

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☐ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. 01311-58

ORDINANCE APPROPRIATING \$313,000 FOR THE 2014 HEALTH INSURANCE
RENEWAL INCREASE TO ALL DEPARTMENTS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$313,000 is hereby transferred from account 11041590-142 to all departments to properly allocate the 2014 health insurance increase as per the attached;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: Nov. 19, 2013

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

TO:

ORG	OBJ	DESCRIPTION	AMOUNT
11041310	142	HOSPITAL AND HEALTH INSURANCE	1,782
11041500	142	HOSPITAL AND HEALTH INSURANCE	3,428
11041510	142	HOSPITAL AND HEALTH INSURANCE	4,451
11041620	142	HOSPITAL AND HEALTH INSURANCE	2,709
11041640	142	HOSPITAL AND HEALTH INSURANCE	1,783
11041650	142	HOSPITAL AND HEALTH INSURANCE	2,115
11041670	142	HOSPITAL AND HEALTH INSURANCE	4,784
11041700	142	HOSPITAL AND HEALTH INSURANCE	10,288
11041800	142	HOSPITAL AND HEALTH INSURANCE	4,608
11042110	142	HOSPITAL AND HEALTH INSURANCE	79,830
11042220	142	HOSPITAL AND HEALTH INSURANCE	63,919
11042300	142	HOSPITAL AND HEALTH INSURANCE	1,189
11043000	142	HOSPITAL AND HEALTH INSURANCE	1,649
11043120	142	HOSPITAL AND HEALTH INSURANCE	16,710
11043170	142	HOSPITAL AND HEALTH INSURANCE	3,728
11044410	142	HOSPITAL AND HEALTH INSURANCE	2,962
11044420	142	HOSPITAL AND HEALTH INSURANCE	3,727
11044450	142	HOSPITAL AND HEALTH INSURANCE	6,259
11044720	142	HOSPITAL AND HEALTH INSURANCE	11,680
11047100	142	HOSPITAL AND HEALTH INSURANCE	1,189
12543230	142	HOSPITAL AND HEALTH INSURANCE	11,472
41352113	142	HOSPITAL AND HEALTH INSURANCE	11,210
41352114	142	HOSPITAL AND HEALTH INSURANCE	11,180
41352116	142	HOSPITAL AND HEALTH INSURANCE	6,729
41352117	142	HOSPITAL AND HEALTH INSURANCE	2,540
41352211	142	HOSPITAL AND HEALTH INSURANCE	9,646
41352212	142	HOSPITAL AND HEALTH INSURANCE	4,225
41352213	142	HOSPITAL AND HEALTH INSURANCE	8,669
41352217	142	HOSPITAL AND HEALTH INSURANCE	595
41352219	142	HOSPITAL AND HEALTH INSURANCE	595
41552414	142	HOSPITAL AND HEALTH INSURANCE	10,619
41552416	142	HOSPITAL AND HEALTH INSURANCE	4,783
41552417	142	HOSPITAL AND HEALTH INSURANCE	1,947
			313,000

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

11/12/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance to transfer health insurance renewal increase to proper accounts

SUMMARY:

The expenses for the 2014 health insurance increase were budgeted in a single line due. This ordinance moves the funds from the single account to multiple accounts within the budget to properly reflect the increase.

RECOMMENDATION:

Approval

ATTACHMENT:

<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	Ordinance

<input type="checkbox"/>	Correspondence
<input type="checkbox"/>	Contract

<input type="checkbox"/>	Bid Tabulation
<input type="checkbox"/>	Other

Approved	<input checked="" type="checkbox"/>
Rejected	<input type="checkbox"/>
Deferred	<input type="checkbox"/>

Notes:

ORDINANCE APPROPRIATING FUNDS FOR 2012/2013
CARRY-OVER CAPITAL PROJECTS

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$2,932,619 is hereby appropriated from the water and sewer fund reserve for the following projects which were not yet complete at the end of 2013:

Woodvale sewer project, 41352212-934-16, \$35,221

Eng. Design Contract 208, 41352211-972, \$88,473

Engineering design and improvements, 109 bridge project, 41341000-939, \$272,280

Leak survey (water), 41352114-934-57, \$17,500

Sewer flow monitoring, 41352211-934-25, \$85,284

Ind park water/sewer crossing, 41352114-934-55, \$27,097

Sewer rehabilitation contract 212, 41352212-934-26, \$1,291,963

Rankin Branch sewer, 41352211-934-47, \$1,114,801

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$925,199 is hereby appropriated from the gas fund reserve for the 2012 gas line contract addition, 41552414-934-19, which was not yet complete at the end of 2013; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$2,374,680 is hereby appropriated from the general fund reserve for the following projects which were not yet complete at the end of 2013:

Gateway drive, 11041670-931-1, \$1,197,538

Existing Gateway drive, 11041670-931-2, \$150,083

East Park Avenue, 11041670-931-4, \$136,000

Intersections, 11041670-931-6, \$112,052

Railroad crossing at Steam Plant & Airport Rd, 11041670-931-22, \$150,426

Drivers Lane, 11041670-931-37, \$250,000

Fire Clown Troop, 11042220-329-48, \$1,000

Fire Honor Guard, 11042220-329-49, \$1,000

Fire Station 1, 11042220-329-50, \$2,000

Fire Station 2, 11042220-329-51, \$1,000

Fire Station 3, 11042220-329-52, \$1,000

Fire Station 4, 11042220-329-53, \$1,000

Class A Uniforms, 11042220-911, \$2,500

Fire RMS program, 11042220-944, \$98,756

Richland Circle, 11043000-912-21, \$137,967

Service Center, 11043000-922, \$41,690

Civic Center gym floor refinishing, 11044420-945, \$15,000

Rail Spur Improvements, 11047100-939-54, \$75,668

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$1,200,000 is hereby appropriated from the CDBG fire aerial grant, 311-33490-24, to 31142220-941-24, Fire Aerial, which was not yet complete at the end of 2013; and

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: Nov. 19, 2013

PASSED SECOND READING: _____.

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL
CITY RECORDER

JOE THOMPSON
CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

11/12/2013

DEPARTMENT: Finance/I. T.

AGENDA #

SUBJECT:

Ordinance appropriating funds for 2012/2013 carry-over projects

SUMMARY:

Ordinance appropriating funds for 2012/2013 carry-over projects which were incomplete at June 30, 2013.

RECOMMENDATION:

Approval

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☐ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes:

ORDINANCE NO. O1311-62

ORDINANCE APPROPRIATING FUNDS FOR SCREENING AND LANDSCAPING
IMPROVEMENTS IN STRATFORD PARK SUBDIVISION

WHEREAS, THE CITY OF GALLATIN made a formal demand to call the site performance letter of credit for Stratford Park; PC File #8-20-06 and demanded payment in the amount of \$48,000 to be drawn under GreenBank (now Capital Bank) Irrevocable Letter of Credit #951 (B & J Enterprise, GP; applicant) for failure to complete required screening and landscaping improvements in Stratford Park as approved by the City of Gallatin; and

WHEREAS, THE CITY OF GALLATIN received payment and deposited the surety proceeds of \$48,000 from GreenBank (now Capital Bank) into account number 122-21550 - Special Revenue Fund.

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$48,000 is hereby appropriated from surety proceeds from GreenBank (now Capital Bank) Irrevocable Letter of Credit #951 (B & J Enterprise, GP; applicant) for screening and landscaping improvements in Stratford Park Subdivision;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$48,000 be appropriated to account number 31141700-912-63 -- Site Development-Stratford Park All Phases, for expenses associated with the installation of screening and landscaping improvements for Stratford Park Subdivision;

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED SECOND READING:

ATTEST:

APPROVED AS TO FORM:

JOE H. THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

NOVEMBER 12, 2013

DEPARTMENT: CODES/PLANNING

AGENDA # 15

SUBJECT:

Ordinance #O1311-62 appropriating funds for screening and landscaping improvements in Stratford Park Subdivision. (PC0201-13)

SUMMARY:

The City of Gallatin has received \$48,000 from a site performance letter of credit for Stratford Park Subdivision, PC File #8-20-06 for the applicant's failure to complete the required screening and landscaping improvements. The attached ordinance is to appropriate this money to a capital outlay line item for expenses associated with the installation of screening and landscaping improvements for Stratford Park Subdivision.

RECOMMENDATION:

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☐ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes:

ORDINANCE APPROPRIATING FUNDS TO THE LEISURE SERVICES DEPARTMENT
FOR SALARY, BENEFITS AND EXPENSES OF THE NEWLY CREATED
MARKETING AND EVENTS COORDINATOR POSITION

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of \$53,518.00 is hereby appropriated from the General Fund Undesignated Fund Balance to the Leisure Services Department, account 11044410, for the following expenses related to the Marketing and Events Coordinator position:

Org	Description	Amount
111	Salary	\$ 20,582.00
141	FICA	\$ 1,023.00
	Medicare	\$ 240.00
142	Health Insurance	\$ 5,273.00
143	Retirement	\$ -
145	Group Life Insurance	\$ 100.00
149	Disability	\$ -
236	Advertising and Marketing Material	\$ 12,000.00
245	Telephone	\$ 600.00
320	Operating Supplies	\$ 1,500.00
331	Gas	\$ 1,200.00
944	Hardware, Software, and Server	\$ 1,000.00
949	Other Machines and Equipment	\$ 10,000.00
	Total Cost	\$ 53,518.00

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect from and after its final passage, the public welfare requiring such.

PASSED FIRST READING: November 19, 2013 _____

PASSED SECOND READING: _____

MAYOR JO ANN GRAVES

ATTEST:

APPROVED AS TO FORM:

CONNIE KITTRELL, CITY RECORDER

JOE THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

November 12, 2013

DEPARTMENT: **Leisure Services**

AGENDA #

SUBJECT:

Approval of additional funds (\$53,518.00) for Marketing and Events Coordinator position for Leisure Services.

SUMMARY:

To approve additional funds for salary, benefits, advertising, vehicle, and supplies for the Marketing and Events Coordinator position.

RECOMMENDATION:

Approval

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☐ Other

Approved	<input type="checkbox"/>
Rejected	<input type="checkbox"/>
Deferred	<input type="checkbox"/>

Notes:

ORDINANCE NO. 01311-65

ORDINANCE APPROPRIATING FUNDS FOR CONSTRUCTION OF DRAINAGE
IMPROVEMENTS FOR LIBERTY BRANCH WATERSHED
AT LONG HOLLOW PIKE

BE IT ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that the sum of up to \$100,000.00 is hereby appropriated from the undesignated balance of the general fund to make drainage improvements to help alleviate flooding problems in the Liberty Branch Watershed at Long Hollow Pike.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE, that this Ordinance shall take effect on final passage, the public welfare requiring such.

PASSED FIRST READING: November 19, 2013.

PASSED SECOND READING:

MAYOR JO ANN GRAVES

ATTEST:

CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

November 12, 2013

DEPARTMENT: **Engineering**

AGENDA # 5

SUBJECT:

Drainage Improvements for Liberty Branch Watershed at Long Hollow Pike

SUMMARY:

City staff has worked to come up with a solution that will provide flood protection at 1270 Long Hollow Pike as specified by the City of Gallatin's design standards. The concept solution is to restore a dry pond located upstream of 1270 Long Hollow Pike, while increasing its original capacity to the 10-year storm design requirements.

RECOMMENDATION:

Discuss..

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☐ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes:

ORDINANCE TO VACATE RIGHT-OF-WAY ON CARELLTON DRIVE AND
ARLINGTON PARK LOCATED IN THE CARELLTON SUBDIVISION

WHEREAS, THE CITY OF GALLATIN has determined that it no longer needs
and proposes to vacate certain right-of-way;

WHEREAS, THE OWNER OF THE OPEN SPACE adjacent to the certain right-
of-way to be abandoned desires to place entry signage in this area;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF GALLATIN,
TENNESSEE:

Section 1. That, upon completion of a recorded gas line easement, all the portion
of right-of-way shown on attached exhibit and description on Carellton Drive and
Arlington Park as dedicated by recording of Carellton Phase 1A plat, Plat Book 28 Page
1, is wholly vacated and shall no longer be a part of the street and alley systems of the
City of Gallatin and is hereby transferred to the owner of the open space adjacent to the
certain right-of-way referenced above.

Section 2. That, upon future need by the City of the certain right-of-way to be
abandoned, the owner of the open space shall re-dedicate said right-of-way, and replace
the entry signage at the owners expense.

Section 3. That, all entry signage shall comply with the Gallatin Zoning
Ordinance Standards and obtain the appropriate permits, inspections, etc. for placement
and construction of said signage.

Section 4. That the Mayor is authorized to execute any and all documents
necessary to effectuate the terms of this agreement.

BE IT FURTHER ORDAINED BY THE CITY OF GALLATIN, TENNESSEE,
that this ordinance shall take effect on final passage, the public welfare requiring such.

Passed first reading: November 19, 2013.

Passed second reading: _____

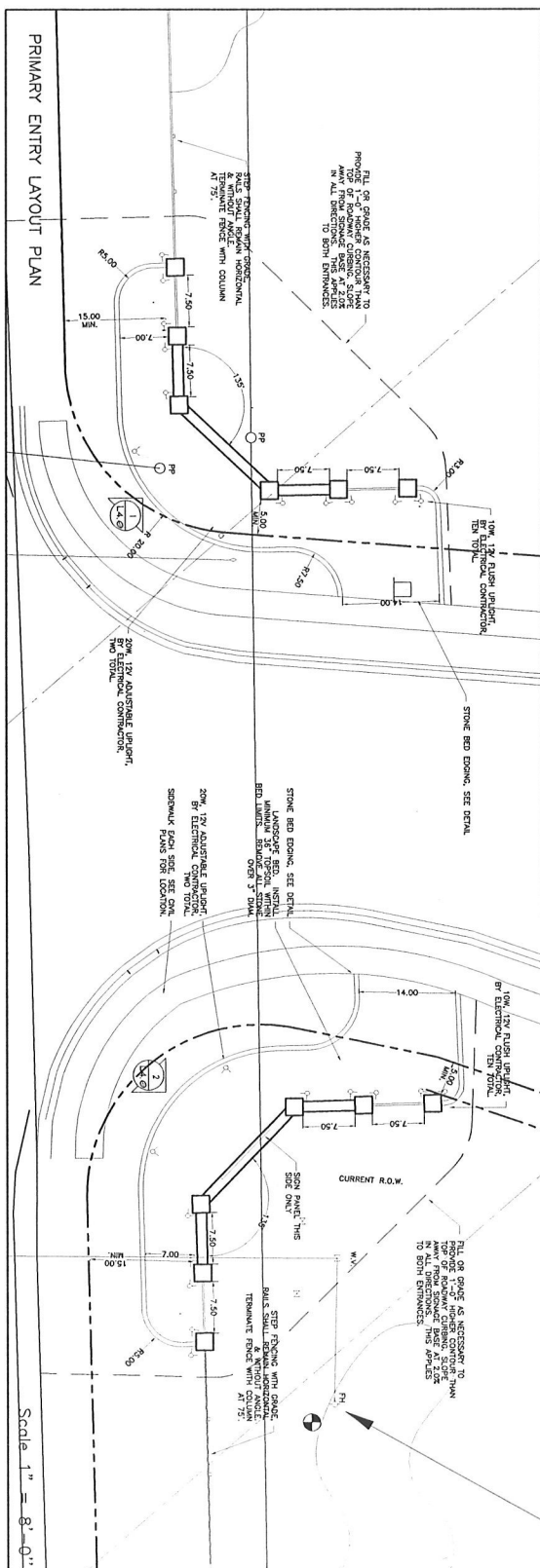
MAYOR JO ANN GRAVES

ATTEST:

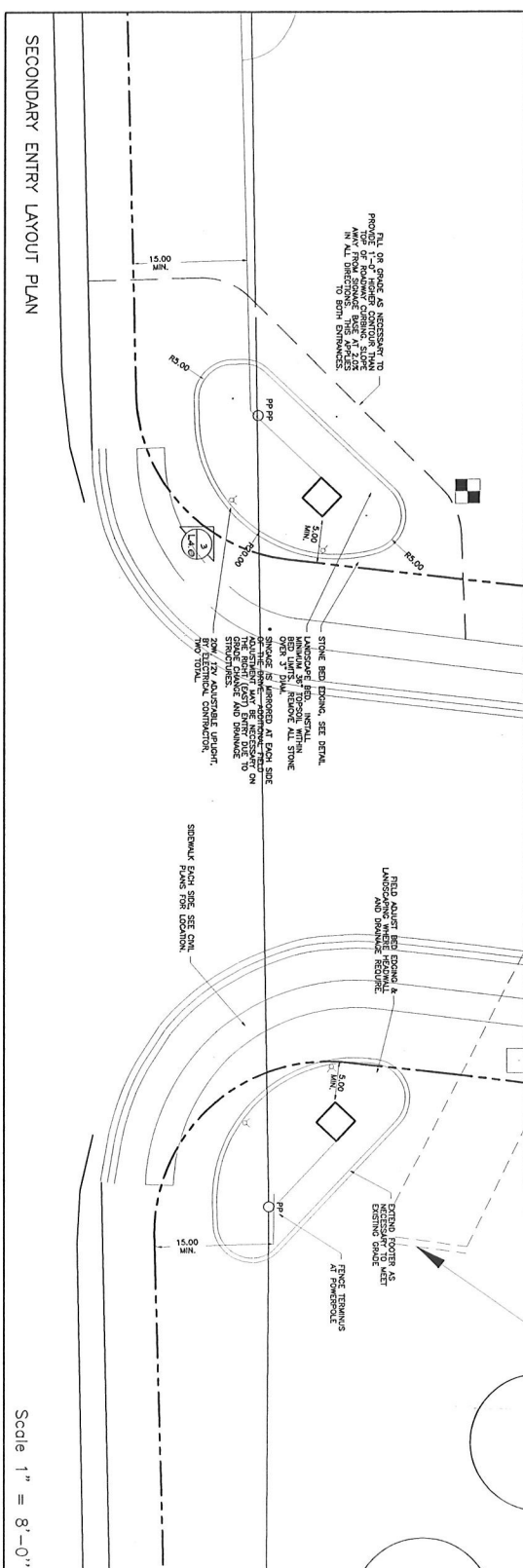
CONNIE KITTRELL, CITY RECORDER

APPROVED AS TO FORM:

JOE THOMPSON, CITY ATTORNEY

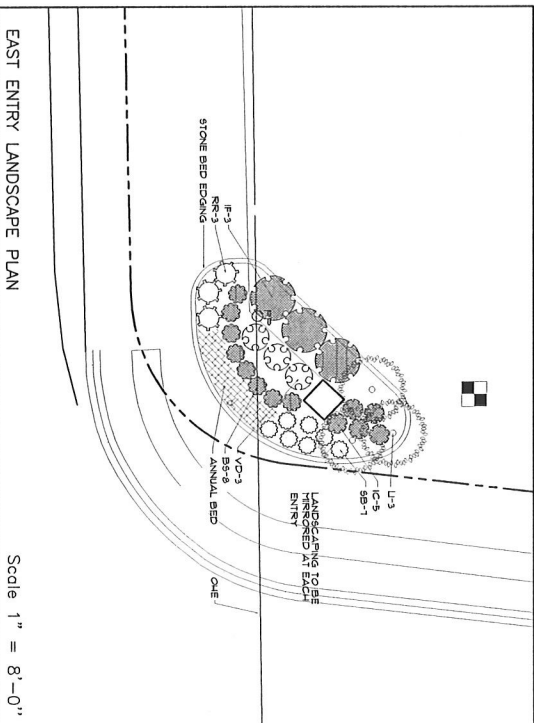
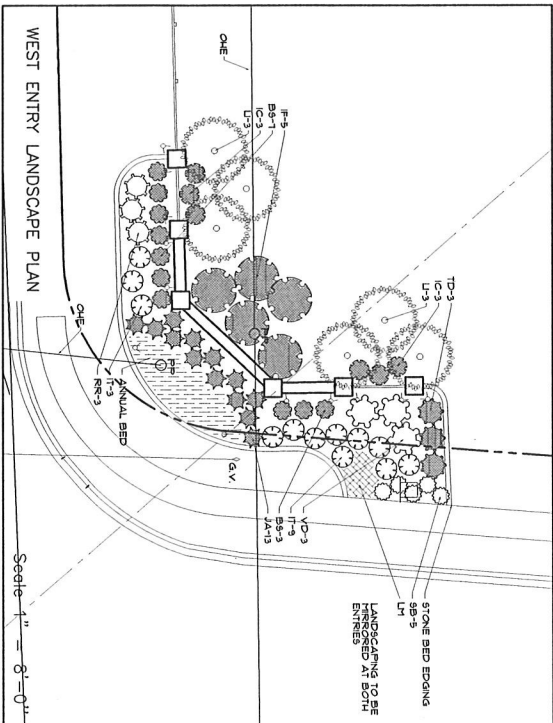


PRIMARY ENTRY LAYOUT PLAN



SECONDARY ENTRY LAYOUT PLAN

Scale 1" = 8'-0"



ENTRY MATERIALS SCHEDULE

(TOTALS FROM BOTH DEVELOPMENT ENTRIES)

KEY QUANTITY	COMMON NAME	HIGHT	SPREAD	TRUNK	REMARKS
TREES					
IF 16	Red Maple /	7'	2'-3"	F.T.B.	Symmetrical
U 18	Red Maple /	5'	2'-3"	5' Cane Matched	
SHRUBS					
BS 36	Blueberry /	18"	15'-18"	F.T.B.	
IC 22	Red Maple /	24"	18'-24"	F.T.B.	
IT 18	Red Maple /	18"	12'-18"	F.T.B.	
RR 12	Red Maple /	24"	18'-24"	F.T.B.	
SR 24	Red Maple /	12"	12'-18"	F.T.B.	
TD 6	Red Maple /	24"	18'-24"	F.T.B.	
VO 6	Red Maple /	30"	18'-24"	F.T.B.	
GROUNDCOVER					
JA 26	Juniperus horizontalis /	9"	12'-15"	F.T.B.	
UK 18	Juniperus horizontalis /	9"	12'-15"	F.T.B.	
TURF					
SEED	1' x 1' Turf				
ANNUALS					
MISCELLANEOUS	Shredded Mulch /				
NOTES	F.T.B. = Full to Bottom				
	Plant substitutions with landscape architect approval only.				

LANDSCAPE ARCHITECT

**CITY OF GALLATIN
COUNCIL COMMITTEE AGENDA**

November 12, 2013

DEPARTMENT: **Engineering**

AGENDA # 7

SUBJECT:

Carellton Subdivision Right of Way Abandonment

SUMMARY:

Dewey-Estes Engineering has requested that the Right-Of-Way shown on the attached exhibits, located in the Carellton Subdivision, be abandoned.

RECOMMENDATION:

ATTACHMENT:

☐ Resolution
☒ Ordinance

☐ Correspondence
☐ Contract

☐ Bid Tabulation
☒ Other

Approved ☒
Rejected ☐
Deferred ☐

Notes: